

ADM-10.7

CONFIDENTIAL

3 JUN 1964

DD/S&T 1406-64

**MEMORANDUM FOR: Assistant Deputy Director for
Intelligence (Management)**

SUBJECT: Intra-Directorate Coordination

1. In connection with our telephone conversation of 22 May, I am forwarding for your information the attached copy of DD/S&T Memorandum No. 1404-64.
2. The purpose of this memorandum, as it relates to the Directorate of Intelligence, is to supplement the coordination principles that appear in the "Interface Agreement." That agreement, as you know, pertains primarily to coordination of substantive intelligence matters and, in an organizational sense, finds its main impact between various DDI units and the Office of Scientific Intelligence.
3. It is always a difficult task to create specific coordination procedures which are not unduly burdensome or which do not allow for the exercise of some latitude of judgment by senior officers. Accordingly, the attached directive is designed to establish a general principle that our operating components should not, by themselves, commit the Directorate per se when taking action on matters of significance directed to their attention from the offices of the other Deputy Directors or a more senior level. The operating components are at liberty to accept the request. However, they are under obligation to inform the Deputy Director, seek guidance if necessary, and obtain concurrence or approval, as appropriate, before they forward the final action to the originating office.

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4. In the last analysis, matters of significance are matters of judgment and we would appreciate your cooperation in having such matters requiring DD/S&T coordination and/or approval first referred to this office. We then can insure that all interests of the Directorate are brought to bear in formulating a position.


Executive Officer
Deputy Director for
Science and Technology

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Attachment
DD/S&T 1404-64

EO/DD/S&T:  (28 May 1964)

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